



FAIR CREDIT REPORTING ACT DISCLOSURE

By this document, the college discloses to you that my Motor Vehicle Records (MVR) may be obtained for employment purposes as part of the pre-employment background investigation and at any time during your employment. This disclosure is required by the Fair Credit Reporting Act.

Please sign below to signify receipt of this disclosure.

I acknowledge receipt of a clear and conspicuous disclosure provided to me under the provisions of the Fair Credit Reporting Act that my employer or prospective employer may seek or obtain my MVR.

FAIR CREDIT REPORTING ACT ACKNOWLEDGEMENT AND CONSENT

I acknowledge receipt of a clear and conspicuous disclosure provided to me under the provisions of the Fair Credit Reporting Act that my employer or prospective employer may seek or obtain my Motor Vehicle Records (MVR) for employment purposes from a consumer reporting agency. I understand and acknowledge:

- That Bluefield University may use my MVR to evaluate me for employment, promotion, reassignment, or retention as an employee, if driving is necessary to perform my job duties.
- That Bluefield University may not obtain my MVR for employment purposes without my written authorization.
- Before Bluefield University denies me employment or makes any other employment decision which adversely affects me based in whole or in part on

my MVR, Bluefield University must first provide me with a copy of the report and a summary of my rights under the Fair Credit Reporting Act.

- Bluefield University considers my MVR to be important tools in its personnel administration, audit,

and security practices.

- My failure to authorize Bluefield University to obtain my MVR may serve as grounds for the University to refuse to hire me. My revocation of such authority may serve as grounds for Bluefield University to dismiss me from its employment if driving is necessary to perform my job duties.

I authorize Bluefield University and its agents and affiliates to obtain my MVR for employment purposes at any time or times they deem appropriate. This is a continuing authorization which shall remain in effect until I revoke it in writing, even if my employment is changed from one employer to another employer related by common ownership or affiliated by corporate control.